**奉獻表格 Donation Form**

環球福音會（下稱：本會）尊重個人私隱權，資料只作內部使用

Your personal information is held and used by us only for WEC-HK related purposes.

英文姓名（請依閣下身份證／護照上相同名字填寫）

English Name (name must be the same as the name on your Hong Kong IＤ Card / Passport):

中文姓名（如有） Chinese Name（if apply）:

稱謂（Mr. / Ms.）:

英文地址 Address:

日間電話 / 手提電話 Contact No.:

電郵 Email:

教會名稱（如有）Church name（if apply）

本人謹付上HK$ \_\_\_\_\_\_\_\_\_\_\_\_\_用途如下（如不填寫用途，將撥為本會經常費）：

Donation Amount HK$ \_\_\_\_\_\_\_\_\_\_\_\_\_for the usage as below (if do not fill it, the donation will put into WEC-HK General Fund)

🞎 奉獻本會宣教士生活費／事工費（請註明宣教士名稱、奉獻用途及金額HK$）

Donation for living / ministry expenses of the missionary (Please specify the name of missionary, the usage and the amount of donation).

🞎 WEC-HK經常費

　WEC-HK General Fund

🞎 非免稅類支持：餽贈/支持本會宣教士其他支出（請註明宣教士名稱、款項用途及金額　　HK$）。

Non- tax-exemption support item: Gift / Missionary Support for other expenses (Please specify the name of missionary, the usage and the amount of this support).

重要事項 Important notes；

* 必須提供有關奉獻的資料 Information is needed when you donate
* 奉獻者英文名稱 Donor’s name in English
* 奉獻者的聯絡電話或電郵Donor’s contact number or email address
* 奉獻者郵寄英文地址Donor’s mailing address for sending back the receipt
* 所支持的項目或宣教士名稱Project/member you want to support
* 若欠缺部分或全部上述資料，本會將無法正確地送發奉獻者意欲支持的項目或宣教士或寄回收據

Please note that we cannot channel the fund to the project or the member you support if you do not specify clearly and we cannot issue tax-exemption receipt properly.

* 餽贈宣教士，將發出收據（非扣稅收據）確認

We will not issue tax-exemption receipt for personal gift to members as well. We will acknowledge receipt for what we receive only.

* 若沒有註明所支持的項目及宣教士，將撥入本會經常費項目

For all the donations without details, we will put into General fund support account.